

ENGLISH LEARNER ADVISORY COMMITTEE
Le Conte Middle School
Master Plan for English Learners
2025-2026 - Minutes

Date: Wednesday, November 12, 2025

CALL TO ORDER/WELCOME

Juan Romero, EL Designee, welcomed the ELAC committee and called the meeting to order at 9:04 a.m.

FLAG SALUTE

Juan Romero, EL Designee, led the committee in the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

ROLL CALL

Juan Romero, EL Designee, conducted roll call. Four ELAC members were present: Maria Isabel Gonzalez, Alma Alvarado, Alejandra Guzman Cartes, and Yuvi Juarez. A quorum was established.

APPROVAL OF THE MINUTES

Juan Romero, EL Designee, distributed and shared the previous meeting minutes on the Zoom screen with ELAC members and guest. Members were given four minutes to review the notes. No changes were suggested. A motion to approve the minutes was made by Yuvi Juarez and seconded by Maria Isabel Gonzalez. The results were 4 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously.

PRESENTATION: Master Plan for English Learners

Juan Romero, EL Designee, provided a detailed presentation on the Master Plan for English learners. Key topics included:

- Initial Language Identification
- LAUSD Instructional Program Options
- Individual Reclassification Plans
- Annual EL/RFEP letters
- The Reclassification Process

COMPREHENSIVE NEEDS ASSESSMENT

Juan Romero, EL Designee, provided ELAC members with information about the school's ongoing Comprehensive Needs Assessment (CNA) process involving parents, teachers, and staff. He reviewed the Parent Needs Assessments Survey currently available on the school website and referenced the Blackboard Connect message sent by Mr. Duran, Principal. Time was provided during the meeting for parents to complete the survey and share their input.

RECOMMENDATION

The following recommendation was made by ELAC:

- ELAC recommends that school police increase their presence before and after school around the campus, and around Lexington Park and Seily Rodriguez Park, to promote safety and prevent any potential unsafe or inappropriate behavior among students.

A motion to approve the ELAC recommendations was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The results were 4 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously.

ANNOUNCEMENTS

Juan Romero, EL Designee, announced the following:

- a. The next ELAC meeting will be held on Wednesday, December 3, 2025, at 9:00 a.m.
- b. The next SSC meeting is Thursday, November 13, 2025, at 3:30 p.m.

MOTION TO ADJOURN

A motion to adjourn the meeting was made by Maria Isabel Gonzalez and seconded by Alma Alvarado. The results were 4 members voted in favor, 0 against, 0 abstentions. The motion was approved unanimously. The meeting was adjourned at 10:27 a.m.

These minutes were submitted by Juan Romero, EL Designee. They have been posted on the school website and distributed to all members.